



Minutes of the Meeting held on  
Tuesday 12 March 2013  
At the Deepings Practice

Present: Mrs Margaret Parkinson (Chair), Mrs Heather Purllant (Treasurer), Mrs Daphne Harrison (Secretary), Mrs Marion Brown (Car Scheme Co-ordinator), Mrs Sybil Hopkins, Mrs Janet Quinn, Mr Jim Winstone. Dr K Rigg, Dr S Hughes, Mrs Jackie Sterling (The Deepings Practice).

1. (a) The Chair opened the meeting at 2.00 p.m. and welcomed Mr Steve Robertson as an observer and Dr Rigg and Dr Hughes who would be reporting on The Clinical Care Commissioning Group (CCG) and the Practice Survey respectively.

2. Apologies: Mr David Wragg (Vice Chair), Mrs Patricia Talbot.

3. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 8<sup>th</sup> January 2013 were agreed.

Proposed by Mrs Janet Quinn and seconded by Mrs Sybil Hopkins

4. Matters arising

- (a) The Car Scheme Drivers evening had been a great success and was likely to become an annual event.
- (b) Receptionists requesting reason for calling (phone) surgery – Dr Hughes will be reporting in Survey and practice update.
- (c) A 'high' chair has been provided in the Glington Surgery

5. Treasures Report

- (a) The Treasurer reported that the main account stood at £237.61 and the car scheme account at £756.06. It was suggested that as the main account was rarely accessed that the monies be transferred to the car scheme account. It was thought more appropriate to keep the money separate and a transfer to a savings account was discussed. The Treasurer is to look into this and report back.

Proposed by Mrs Marion Brown and seconded by Mrs Margaret Parkinson

6. Car Scheme Co-ordinator's report

- (a) The car scheme co-ordinator tabled a report with the annual figures for 2012
- (b) The number of requests continue to rise and the figures for January and February 2013 were 214 and 229 respectively
- (c) Two new drivers had been recruited bringing the total to 24 which was easing the pressure

Proposed by Mrs Heather Purllant and seconded by Mrs Janet Quinn

7. Dr Rigg – The Clinical Commissioning Group (CCG).

Dr Rigg gave a very detailed, interesting and informative introduction to the changes about to take place across the NHS.

- (a) South Lincolnshire (CCG) is the new NHS body which will be providing health services for over 150,000 people in South Lincolnshire with the area divided into South Holland and Welland and with a budget of approx £200 million. The CCG has 15 Member Practices with eight in South Holland and seven in Welland. The Practices in Welland include the Deepings Practice, 3 in Stamford, 2 in Bourne and 1 in Crowland. The aim of the CCG is to develop better solutions for the local population and better access to healthcare.

Every General Practice has to be a member of a CCG and each has a new contract held by the National Commissioning Board a Government Franchise based in Leeds. The Governing Body of the CCG meets monthly – items discussed include finance and performance updates.

Dr Rigg felt that the changes would benefit the Practice - allowing Doctors to make decisions on clinical care and budgets – giving greater flexibility within their own practices.

Dr Rigg sits on the CCG Governing Body. This together with the extra responsibilities the changes will bring within the practice means an increased workload for Dr Rigg. This will take him out of the system for at least one day per week but he stressed that he will be taking surgeries and appointments will be available.

8. Survey and Practice update

- (a) Dr Hughes confirmed that it was the intention that a Doctor would attend PPG meetings in the future. This was welcomed by the group.
- (b) The patient survey had shown that Saturday morning was the most popular choice for out of hours appointments. This surgery is for pre booked appointments and in future will run from 8.00 a.m. to 11.45 a.m. at Glington. Dr Hughes explained that holding the Saturday morning surgery at Glington as opposed to Deeping was more practical as the smaller building is easier to secure when there is a limited number of staff on duty. Two doctors and a nurse will take the surgeries with the doctors rotating weekly.
- (c) As a result of the survey feedback the 7.30 a.m. appointments will cease and revert back to 8.00 a.m.
- (d) Thanks were extended to the group for their help in carrying out the survey.
- (e) Dr Hughes explained that the information requested by receptionist when taking telephone requests for appointments helped to direct the patient to the best and most appropriate person for their needs. Both he and Dr Rigg explained that with the current financial pressures this initial information could help the practice run more efficiently. Dr Hughes confirmed that due to the concerns of patients the initial trial period was to be extended and more feedback from patients would be sought.

9. Any other Business

Concern was expressed regarding the large pot hole at the entrance to the surgery car park. This is to be addressed when the weather improves.

10. Date and Venue of next Meeting (May 14<sup>th</sup> 2013). This meeting may take place at the Fitzwilliam Hospital.

There being no other business the meeting closed at 3.30 p.m.