



Minutes of the Meeting held on
Tuesday 12 July 2016
At the Deepings Practice

Present: Mrs Margaret Parkinson (Chair), Mrs Daphne Harrison (Secretary), Mrs Heather Purllant (Treasurer), Mrs Jennifer Blake, Mrs Marion Brown, Mrs Janet Quinn, Mr David Wragg.
Ms Jackie Wright – The Deepings Practice

1. Chair Person's opening remarks

The Chair opened the meeting and welcomed all those present. Lisa Dean – Engagement Manager was due to give a talk on her role with the CCG. The Chair also explained that we would be taking items on the agenda out of order as Ms Jackie Wright had to leave the meeting early. She also explained that Ms Wright had a statement to read out regarding the surgery.

2. Apologies: Mrs Sybil Hopkins, Mrs Helen Perkins, Mrs Pat Talbot. Mr Jim Winstone, Dr K Rigg

3. As Lisa Dean had not arrived the meeting moved to the agenda.

4. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 10 May 2016 were agreed.

Proposed by Mrs Heather Purllant and seconded by Mr David Wragg.

5. Matters Arising

There were no matters arising.

9. Item 9 was taken – Building Development Group.

There was very little to report since the last meeting. However it was expected that the works would commence in September. The situation would be as previously reported and it was still likely that the PPG would be asked to help as guides around the disruption.

10. Item 10 was taken – PPG Objectives

a) It was confirmed that the flu clinics would take place in October - dates to be confirmed - and that as in previous years help from the PPG at these clinics would be appreciated.

b) A statement was then read out on behalf of the practice. The statement gave the shocking and upsetting news regarding the road traffic accident involving Dr Thomas. It went on to say that she was receiving appropriate care. The PPG asked that our best wishes be conveyed to Dr Thomas and that she, Dr Rigg and the family were in all our thoughts.

Ms Wright left the meeting and we reverted back to the agenda

6. Treasurer's Report

The Treasurer reported that the main account stood at £447.08 and the car scheme account at £265.26

Proposed by Mrs Janet Quinn and seconded by Mrs Marion Brown.

7. Car Scheme Report

a) The question was raised as to why the car scheme continued to be suspended when volunteers were available to step in on a temporary basis. The Chair explained that this was not acceptable to the County Council as they required a named permanent co-ordinator. As the two previous co-ordinators had resigned this left the position vacant. As a consequence the indemnity insurance is suspended pending the re-launch of the scheme. The options had been discussed at the unscheduled meeting on the 6th July 2016 which was held to find a way forward. It was felt regrettable but the committee were now determined to re-launch the car scheme along with newly installed computer software as soon as possible.

8. Car Scheme Working Group (CSWG) report

Following the decision to form a working group it was reported that they – Mrs Margaret Parkinson, Mr Jim Winstone, Mrs Daphne Harrison and Ms Jackie Wright – had met on Monday 11th July 2016 and:

a) Agreed to visit the Community Car Scheme in Grantham and were awaiting dates for the visit.

b) Looked at the co-ordinators roles and responsibilities and discussed changes. Agreed to redraft and seek comments from the PPG.

c) Agreed to and discussed the content of an e-mail being sent to the drivers with an update of the current situation.

d) Discussed the standards required by Lincolnshire County Council in regard to their support for the scheme.

11. Practice Update - Covered in item 9 and 10 above.

12. Any other Business

It has been suggested that we look at joining The National Association of PPGs. This is to be investigated.

13. Date of next meeting: Tuesday 13th September 2016 at 2.00 p.m. at the Deepings Practice.

There being no other business the meeting closed at 2.35 p.m.