



Minutes of the Meeting held on
Tuesday 14th November 2017
At the Deepings Practice

Present: Mrs Margaret Parkinson (Chair), Mrs Daphne Harrison (Secretary), Mrs Heather Purllant (Treasurer), Mr Graham Harris, Mrs Helen Perkins, Mrs Janet Quinn, Mrs Pat Talbot, Mr David Wragg.

Mr Gordon Stewart, Mr Alan Mckie – Car Scheme Co-ordinators
Dr E Asplin, Ms Jackie Wright – The Deepings Practice
Patients Attending, Mrs Stephanie Balderson

1. **Chair Person's opening remarks**

The Chair opened the meeting and welcomed everyone present.

2. **Apologies:** Mrs Jenny Blake, Miss Linda Moment

3. **Minutes of the Last Meeting**

Minutes of the last meeting Held on Tuesday 12th September were agreed subject to the removal of the last sentence of item 7.

Proposed by Mrs Heather Purllant and seconded by Mr Graham Harris

4. **Matters Arising**

There were no matters arising

5. **Treasurers Report**

The Treasurer tabled the audited reported at the AGM the main account stood at £1939.17 and the car scheme account at £193.14. Copies of the report will be circulated.

Proposed by Mrs Janet Quinn and seconded by Mrs Helen Perkins

6. **Car Scheme Report**

The Co-ordinator tabled the annual figures at the AGM. Copies will be circulated

Proposed by Mr David Wragg and seconded by Mrs Pat Talbot

7. **PPG Objectives**

Patient Survey: Survey Time again. This is important in gathering the views of patients of the practice and we will need to provide support in the surgery. We have

also been asked to look at the question routinely asked each year and to bring any suggested changes or additions to the next meeting.

8. **Fund Raising**

As Mrs Brown had stepped down from the committee the Chair thanked her for her efforts in securing donations for the car scheme. The County Council has still not made a final decision on the continued support of car schemes across the county.

9. **Practice update**

Practice Nurse, Jess Matthews commenced employment and a receptionist will join the practice on the 5th December.

Phil Richards – Clinical Muscular Skeletal Practitioner – currently working in the practice has had his contract extended to March 2018. His appointment has been working well and excellent feedback has been received.

10. **Constitution.**

As discussed at the AGM a working group has been set up to work on updating the Constitution comprising of the Chair, Treasurer, Secretary and Ms Jackie Wright. The committee will be asked for their input and all decision will be brought to the committee for decision at each stage of the process.

11. **Promotion of PPG**

In 2018 a push to promote the PPG and to encourage more interest amongst patients in our group is to be a priority. Ideas for this promotion to be brought to the next meeting.

12. Any other Business

There was no other business.

13. Date of next meeting: Tuesday 16th January 2.00 p.m. at the Deepings Practice.

There being no other business the meeting closed 3.15 p.m.