



Minutes of the Meeting held on  
Tuesday 10 July 2018  
At the Deepings Practice

Present: Mrs Margaret Parkinson (Chair), Mrs Daphne Harrison (Secretary), Mrs Jenny Blake, Mr Graham Harris, Miss Linda Moment, Mrs Helen Perkins, Mrs Janet Quinn Mr David Wragg.

Mr Gordon Stewart – Car Scheme Co-ordinator  
Dr E Asplin, Ms Jackie Wright – The Deepings Practice  
Patients Attending – Mrs Alma Sheesby

1. **Chair Person's opening remarks**

The Chair opened the meeting and welcomed everyone present.

2. **Apologies**, Mrs Heather Purlant

3. **Speaker:** Mr Preston Keeling, Chief Executive of the Respite Association.

Preston has been active in the voluntary sector for over 40 years and helped to set-up The Respite Association. Preston went on to explain the services of the Association and gave examples of how many people and families have been helped by this charity which provides assistance in the funding of appropriately qualified respite care for disabled, sick, elderly or terminally ill patients.

Further information can be found on their web site [www.respiteassociation.org](http://www.respiteassociation.org) and on leaflets which he left for display in the surgery.

The Chair thanked Preston for his informative and interesting talk and for taking the time in coming to the meeting today.

4. **Minutes of the Last Meeting**

Minutes of the last meeting Held on Tuesday 8<sup>th</sup> May 2018 were agreed

Proposed by Mrs Janet Quinn and seconded by Miss Linda Moment

5. **Matters Arising**

Miss Jackie Wright thanked the committee for the supply of cakes and for supporting the NHS 70<sup>th</sup> Birthday Party held at the practice. In excess of £200 had been raised for charity.

**6. Treasurers Report**

The Treasurer Reported that the Base Reward Account stood at £2,255.05 and the Car Scheme account at £125.37.

Proposed by Mrs Jenny Blake and seconded by Mr Graham Harris

**7. Car Scheme Report**

The co-ordinator explained that he was preparing a manual which could be picked up by anyone in the absence of the co-ordinators or their successors and which would help the in the smooth transition of running the car scheme. He went on to say that there were a number of issues that needed the approval or otherwise of the committee and mentioned the drivers upper age limit and the liability insurance. The Chair was to raise the issues at the next forum meeting before bringing back to the committee.

The figures for May were: Currently 20 Drivers; 175 Passengers; 152 Journeys; covering 2133 miles. Figures for June were not to hand but estimated as similar to those for May.

Proposed by Mrs Jenny Blake and seconded by Miss Linda Moment

**8. PPG Objectives**

- a. Flu clinics will get underway in September
- b. The survey as we know it will cease – Friends and family comments will be reported at the PPG meetings

**9. Fund Raising**

It was reported that Mrs Jenny Blake had made contact with both Waitrose and Tesco and fund raising would be ongoing. Mr Preston Keeling offered to forward to the Chair a list of charitable organisation that could be approached with a view to requesting grants/donations.

**10. Practice update**

- a. New intake of registrars in final year of training
- b. One nurse vacancy closing mid July
- c. Advertising for a Locum to cover Dr Watkins' maternity leave

**11. Constitution.**

Final revised document to be available at the next meeting.

**12. Promotion of PPG**

Ongoing discussion

**13. Any other Business**

Preston Keeling explained that the Joanna Lumley was the patron of the Respite Association and left leaflet for the committee and to be displayed in the surgery.

14. **Date of next meeting:** Tuesday 11 September 2018 2.00 p.m. at the Deepings Practice.

There being no other business the meeting closed at 3.00 p.m.

Signed:.....

Margaret Parkinson

Chair Deeping and Glinton Patient Participation Group