



Minutes of the Meeting held on
Tuesday 13 November 2018
At the Deepings Practice

Present: Mrs Margaret Parkinson (Chair), Mrs Heather Purlant, Mrs Daphne Harrison (Secretary), Mrs Jenny Blake, Mr Graham Harris, Miss Linda Moment, Mrs Janet Quinn Mr David Wragg.

Mr Gordon Stewart – Car Scheme Co-ordinator
Dr E Asplin, Ms Jackie Wright – The Deepings Practice
Denise Holden, Co-ordinator, Neighbourhood Team.

1. **Chair Person's opening remarks**

The Chair opened the meeting and welcomed the committee members following the ballot at the AGM.

2. **Apologies**, Mr Alan Mckie

3. **Minutes of the Last Meeting**

Minutes of the last meeting Held on Tuesday 11 September 2018 were agreed
Proposed by Mr Graham Harris and seconded by Mrs Janet Quinn

4. **Matters Arising**

There were no matters arising.

5. **Treasurers Report**

As was reported at the AGM the Base Reward Account stood at £2,257.02 and the Car Scheme account at £233.49

Proposed by Miss Linda Moment and seconded by Mr Graham Harris

6. **Car Scheme Report**

As at the AGM the figures were reported as at the AGM for the year

Year	Miles	Average per month	Passengers	Drivers
2017	23,417	1,951	311	20
2018 to date	18,619	2,069	266	23

Recruitment of a new driver was on hold their car insurance provided no cover for voluntary driving. It was suggested that a one off payment be made to add cover to their current insurance policy. It was agreed that more information would be sought e.g. length of time to renewal, impact on other drivers etc. before a commitment to the financial outlay was made.

7. **PPG Objectives**

- Practice Feedback. Jackie reported that she had discussed with the Chair ways in which the PPG could become more involved in supporting the practice and patients. Denise Holden, Co-ordinator, Neighbourhood Team suggested various ways we might become involved and it was agreed that as a first step a separate meeting would be arranged with invited speakers and Tuesday 4th December was suggested. This to be confirmed.

8. **Fund Raising**

Mrs Jenny Blake in contact with both Waitrose and Tesco and fund raising would be ongoing.

9. **Practice update**

- a. Dr Watkins has a baby boy the committee asked that our congratulations be passed to her

10. **Constitution.**

Covered at the AGM

11. **Promotion of PPG**

Suggestions and ideas for the promotion of the PPG still needed.

12. **Any other Business**

- a Increasing complaints regarding the appointment system and lack of available appointments.

13. **Date of next meeting:** Tuesday November 8 January 2019 2.00 p.m. at the Deepings Practice.

There being no other business the meeting closed at 3.20 p.m.

Signed:.....
Margaret Parkinson
Chair Deeping and Ginton Patient Participation Group

Item for Matters Arising.

Further to item 6 Car Scheme report, further information was forthcoming. The driver in question had until the end of September before renewing his policy. The cost of upgrading his current policy was £35. The executive met to discuss this. I as secretary could not attend the meeting but gave the chair my views by telephone. I happy to agree the payment of the £35 for this driver for the following reasons

1. Ten months was a long time to wait for a new driver to start.
2. We were losing two lady drivers bringing the number of drivers down
3. Less drivers means more pressure on the other
4. An understanding that this was a one off payment and would not be considered again.
- 5, That it was made clear to new drivers that insurance cover for voluntary driving was there responsibility and they must inform their insurance provider.

The meeting took place and I understand the payment was agreed by the executive. A letter will be sent to the co-ordinator confirming this.